YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	University College for Women , Koti , Osmania University
• Name of the Head of the institution	Prof A Roja Rani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9440739631
• Alternate phone No.	24657813
• Mobile No. (Principal)	9440739631
• Registered e-mail ID (Principal)	ucwkoti@gmail.com
• Address	University college for Women , Esamia Bazaar , Koti
• City/Town	Hyderabad
• State/UT	Telangana
• Pin Code	500095
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/05/1988
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr Loka Pavani**
• Phone No.	**9885190547**
• Mobile No:	**9885190547**
• IQAC e-mail ID	**iqacucw2019@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.oucwkoti.ac.in/iqacreports/AQAR-2019-20.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.oucwkoti.ac.in/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B**	**2.85**	**2013**	**05/01/2013**	**30/04/2015**
Cycle 3	**A**	**3.13**	**2015**	**01/05/2015**	**30/04/2022**

6.Date of Establishment of IQAC	**10/06/2006**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	**CPE**	**UGC**	**12/04/2017**	**14000000 (1 crore 40 lakhs)**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted national webinar on tools to manage health and boost immune system during covid 19 2.Organised webinar for one week on MOOCS 3.Organised National Online Webinar Series on "Promoting Gender Equality-Strategies and Challenges" in association with Women Study center and Women cell 4 Organised FDPS in various departments of the college.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Conduct Online webinars	University college for women organised many webinars during covid period both for students and faculty to update them on health issues and how to conduct online classes using various LMS platforms
Conduct online student induction program for UG first year students	University college for women could connect with UG first year students by conducting online student induction program and making them aware about their prospects in the college

13.Was the AQAR placed before the statutory	No

body?

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	07/07/2021

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
08/02/2020	08/02/2020

Extended Profile

1.Programme

1.1   **49**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **4467**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **1632**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **4467**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **943**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **147**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	49
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	4467
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	1632
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	4467
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	943
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**147**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3 Number of sanctioned posts for the year:	**0**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**1523**
4.2 Total number of Classrooms and Seminar halls	**120**
4.3 Total number of computers on campus for academic purposes	**300**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**four crores forty six lakhs twenty thousand eight hundred and ninety four rupees**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

University College for Women is one of the pioneering institutions catering to the women education over nine decades now. The college has constantly aimed at delivering education which is relevant to the local, national, regional and global developmental needs. The College has 29 departments at the UG level and 18departments are offering PG courses. The Programme Outcomes of all the courses are constantly reviewed and revised to suit the current needs of the

society. New courses like Data Science, Business Analytics, Biotechnology, Basics of Forensic Science and Pharmaceutical Science are offered to the students to provide them enough threshold required to launch themselves into the global market. Expert inputs are always called in for suggestions before designing new syllabi and further modifying or updating the existing syllabi to suit the needs. General Electives help the students perceive the multi- dimensional and multi disciplinary approach to the education along with the Skill Enhancement and Ability Enhancement courses aim at chiseling their skills and talents.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	https://www.oucwkoti.ac.in

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

00

File Description	Documents
Curriculum / Syllabus of such courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

29

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1.3.1 –Environment and sustainability arerecognized as key aspects

by the Institution. Courses like Biotechnology have specialization paper on Environmental Biotechnology. In this papersustainable approaches to safeguard the environment and integration ofBiotechnological applications for promoting environmental safety are included. Similarly, in Chemistry, we have paper in which Green Chemistry topic is the thrust area taught, which focuses on the hazards of chemicals on the environment and various measures are taken to mitigate the usage of the hazardous chemicals.

The concept of human values and professional ethics and gender sensitization and gender equity are imparted to the students through the various National and International seminar and workshops. The idea of integrating these concepts into the curricula is soughtfor in the forthcoming academic years.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

00

File Description	Documents
List of students enrolled	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

731

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.oucwkoti.ac.in
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.oucwkoti.ac.in
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1861

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1569

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

2.2.1 –

University College for Women is one of the top Institutes offering UG and PG courses in the State of Telangana. The admission of the students into the UG and PG course is through a common counselling conducted at the State Level for UG courses and at the University level for PG courses. Even though most of the students taking admission in the college have very high percentage of marks, the institution considers that the students have varying learning abilities. The teachers ensure that the teaching levels is suitable for every student in the class and the teachers teach from the basics to the advance level. The periodic Internal Assessments, regular assignments and Seminars are held to identify the slow learners so as to enable conduction of special teaching sessions and remedial lessons. The same assessment also helps the teachers identify the advanced learners to nurture their talents by ensuring their active participation in various National and International workshops and symposia. Advanced learners are given

a provision to apply for Summer Internships across the Nation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	**4467**	**146**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

2.3.1 –

Many courses offered by the Institution have incorporated classroom seminars and presentations, field trips, Laboratory visits, Heritage Walks and summer projects to enable experiential and participative learning. Periodically, the Institution hosts an open House Exhibition to enrich their learning experiences. The academic year 2020-21 gave scope to utilize online resources for enhancing the learning experiences of the students like virtual labs which made learning more interactive and interesting to the students.

For instance, Department of History regularly takes the students for Heritage walks around the campus to advocate the importance and conservation of the monuments. Department of PoliticalScience gives them a real-life experience to the students by taking them to Legislative Assembly, Hyderabad. Department of Botany and Zoology conducts their regular practicals in the open gardens of the college to help them understand the importance of Bio-diversity. Department of Genetics encourages the students to understand Genetic Inheritance of Traits by encouraging the students to collect the data across the three generations from

their own family

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

University college for women uses Information and Communication Technology (ICT) enabled teaching in addition to the traditional teaching methodology. All the faculty members have readily adapted to the changing mode of teaching during the pandemic. The college had organized various seminars and workshops to enable a swift change from offline to online teaching where specific training was given in creating google classroom, personalized website to upload course content and all other necessary training for giving assignments and conducting online exams. Being one of the constituent colleges under Osmania University, all teachers of the college were given access to official G suite facilities through the domain email ids. Virtual teaching methodologies like MOOCS, Virtual labs etc. were adapted for both UG and PG teaching. Online meeting platforms like Zoom, google meet were widely used to take classes. Animation videos from various scientific sites and also You tube were used to explain certain important concepts.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	**No File Uploaded**
Circulars with regard to assigning mentors to mentees	[View File](#)

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepares almanac for all the three years of UG program before the beginning of the academic year keeping in view the number of working days and teaching hours required for the completion of syllabus. During the academic year 2020-21 due to the pandemic, the college had modified the almanac to meet the requirements of the hybrid teaching modules. All the examinations were conducted as per the Government orders by strictly adhering to Covid protocol.

All the teachers prepare their teaching plans for all the courses they teach depending upon the credits and required teaching hours. The college periodically holds meetings to ensure that the teachers are adhering to their teaching plans so as to enable timely completion of syllabus and prompt conduction of exams.

The academic calendar and teaching plans are uploaded in the website for the benefit of the students and parents.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

146

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

146

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

146

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

2.5.3 Examination Procedures:

1. Question papers were modified to provide 50% of choice to students by following UGC guidelines. A separate Examination schedule was prepared to covid affected students and exams were conducted, after they have been declared covid negative

2.5.3 Processes /Procedures integrating IT:

Examination branch is using IT in the following ways.

1. Examination related notifications are uploaded in the Exam branch website.
2. Exam fee is collected online through EAF (Examination Application Form)
3. Semester wise examination schedule to all the semesters is uploaded on the website.
4. Examination seating plan can be checked by students online prior to one hour of the scheduled examination time.
5. Semester result can be viewed on website by the students.
6. Credits and grades of every student who appeared for the examinations also will be uploaded in the website.
7. Applications are accepted online to issue transcripts to students.
8. Online verification of Memorandum of marksand Certificates of the students is done using directverify https://oucwkoti.directverify.in after receiving a request from the various institutions either for further studies or job purposes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.oucwexambranch.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

University college for Women offers UG courses in BA, BCom, BSc spanning 29 disciplines. For all the courses the syllabus is designed keeping in view the framework given by UGC and adopted by Osmania University adhering to the Telangana State council of higher education norms. Every course is designed with a specific outcome and the units of the paper are prepared to cater to the course and program outcome.

Every year each department conducts Board of Studies meeting which constitutes expert members from the University, industry, meritorious alumni and the faculty of the department where the syllabus and its outcomes are regularly reviewed for approval.

The program and course outcomes along with the syllabus are uploaded on the website for the benefit of the students. The syllabus copy of each course specifically mentions thecourse objectives and the outcomes. An interactive introductory session is conducted by the teachers at the beginning of each semester to make the students understand the course objectives and outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The program and course outcomes along with the syllabus are uploaded on the website for the benefit of the students. Feedback is taken at the end of each semester from all the students which

includes questions on course curriculum and course outcomes, program outcomes. The feedback enables the teachers to evaluate whether the outcomes are met and also to assess the ability of the students to comprehend the content. This enables individual departments, teachers and college on the whole to review the course outcomes and discuss them further and make necessary amendments in the next BOS meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1016

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https:/www.oucwkoti.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has adopted the UGC good academic research practices, 2020 in its constant effort to update the guidelines to ensure quality research output.

The following guidelines are adopted from UGC Guidance Document

1. The college insists that the research proposals being sent are thoroughly verified, for their design, novelty, output value and appropriateness to the time, by both academic experts outside the institute and industry experts.
2. The authenticity of online literature sources is rigorously verified.
3. Once the actual research commences, the principal investigator takes a regular update on the work through scheduled regular lab meetings and discussions with the research students.
4. Research students maintain an official notebook for daily note making, data entry and regular review of the work progress.
5. Plagiarism, manipulation or falsification of data in any form, false reporting etc is viewed as a serious offense and any researcher, faculty or otherwise, has to face serious consequences.
6. Each contributor is genuinely given the credit due to them and it is ensured that no conflict in this matter arises.
7. Researchers are protected from any form of verbal, physical or mental abuse and have the freedom and right to report the matter in case such situation arises.
8. The research team is strictly advised to maintain high standard in the publication of their work and is constantly encouraged to look for authentic peer reviewed journals of high Scientific repute. The researcher has to refrain from the temptation of publishing in (or) falling prey to predatory journals.

The college monitors the implementation of these research standards through its IQAC cell.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

23

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college instills the characteristics such as innovation and creation among students through academic excellence, exposure to the current research and Industry relevant training.

- The college serves as an incubation centre and provides a natural ecosystem for flora and fauna spread across the 42 acres of the serene campus. The campus has provided several opportunities for the research and development.
- Faculty members regularly organize and attend Faculty Development Programs, seminars, workshops and seminars. On Duty leave is granted to the faculty.
- Under R&IP committee, the college conducts various programs such as seminars, conferences, etc related to the current research topics.
- Faculty are encouraged to pursue the research and permissions are given to them to pursue research during their free time. Thus, the faculty are encouraged to enhance their qualifications and pursue part-time PhD programs.
- Some of the faculty are Research guides with registered research scholars being guided towards their PhD under the able guidance of our faculty. The guideship is recognized by the State Universities.
- The Science Departments purchase equipments every year using CPE grants and are available for the faculty for carrying out small student or faculty research projects. Central Research Laboratory also provides access to the faculty for the optimal utilization of the equipments for the research activity.
- The subject Experts from the Industry and Research Institutes are included in the Board of Studies of the Science Departments, Academic Council, etc to understand the growing needs of the industry and strengthen the Academia-

Industry relations.

- MoUs with the industries and its renewal every year ensure that the students are exposed to the Industries through the students' internships and On-the-Job training programs.
- Skill training for the students is achieved Placement & Training Cell of the College. They are exposed to various career opportunities training programs conducted in collaboration with TASK, etc.
- Food Product Development and Entrepreneurship Training is provided for creating awareness on the quality product development internships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

59

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

22

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

University College for Women regularly conducts various programs involving staff and students for their holistic development, to achieve sustained development involving the neighbourhood and highlighting the social responsibilities to the students. They voluntarily participate in various activities such as the following community based programs:

1. Various awareness programs and workshops are conducted every year such as Gender sensitization, Green environment, Swachh Bharat on campus cleanliness, women empowerment, career guidance and self-defence.

2. The college has been declared as Plastic Free zone. Thus, single use plastic has been completely banned on campus and every individual in the campus follow this principle strictly, thus contributing to the Green environment in the college.
3. Health check-up camps are regularly organized in the campus.
4. NSS organizes various acivities for NSS volunteers addressing social issues which include water conservation, Shramdaan, National Integrity, Awareness, Beti Bachao Beti Padhao, Swachh Abhiyaan, Women Empowerment and Environment related issues.
5. The NCC units of the college aims in developing the qualities such as patriotism, leadership, discipline, integrity, character building, selflessness and humanity. They participate in the celebrations of days of National Importance such as Independence Day and Republic Day.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

3

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

150

File Description	Documents
Reports of the events	**No File Uploaded**
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The University College for Women, has a total land area of 41.77 acres. Out of this 107143.72Sq. feet was utilized for the construction of various blocks for academic purpose. The table given below shows the number of blocks and the number of classrooms in each block along with the total area covered in square feet.

Blocks and Class Rooms and Area covered in Sq. ft

S.No

Block

No. of Class Rooms *

Seminar Halls

Total area in Sq. Ft

1.

PG Block

26

01

18494.83

2.

IT Block

07

01

8337.49

3.

Chemistry Block

32

-

16545.81

4.

Science Block

17

01

19430.68

5.

H-Block

09

-

16037.83

6.

Zoology Block

02

-

12,501.56

7.

PJ Block

13

03

15795.52

GRAND TOTAL

97

07

107143.72

College has 58 Laboratories which includes 53 Science Labs, 02 Commerce Labs, 02 Psychology Labs and 01 Geography.

The Central Library of the college covers a total area 6439.48 sq.ft. It has 4 sections viz., Journal, Reference, Newspaper section and Reading Hall. The Library consists of 91, 472 Books (Text Books + Reference Books), 125 CDs, 36 subscribed Print Journals and 23 Magazines. New GenLib Software is used for Automation of the Library.

Apart from the main Library, there are 14 Departmental Libraries that cater to the needs of the Post graduate students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports, Auditorium and other facilities.

Auditoriums (05): The college has 01 Open Air Auditorium with 1000 Capacity),

3 seminar halls with 100, 200 and 100 capacity each and one closed auditorium with 500 capacity.

Internet Facility: There is a Cyber Cafe equipped with 45 computers with Internet facility. Administrative Building, PG Block, Chemistry Block, Science Block and IT Block are connected

with Wi-fi facility.

Hostels: There are 2 Hostels with 79 Rooms, 2 Dining Halls, 2 Common Halls, 1 TV Hall for 450 women students. A crèche for the children of working women is also provided on campus. There is also a Canteen.

Health Centre: There is Health Centre with the presence of a doctor and a nurse on the campus.

Sports Facility: There is an Indoor stadium of about 9833.99 sq.ft. It has facilities for Carroms, Chess, Table Tennis, Judo, Taekwondo and Yoga. There is also an Outdoor Stadium with 102886.63 sq.ft. Sports like Kabaddi, Kho-Kho, Volley Ball, Basket Ball, Soft-Ball, Base-Ball, Tennikoit, Cricket and athletics like Long Jump, High Jump, Triple Jump, Short-put, Javelin, Discus and Hammer throws are played here. There is also Gymnasium Equipment.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

120

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1602892

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We have New genlib library automation software which is fully automated at present.

Our automation process started in the year 2010.

We were fully automated bythe year 2014.

Version: 3.0.1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	[View File]()

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

360000

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

00

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has appropriate IT facilities. This enables the students, faculty and research scholars to use internet facility for referencing and research purpose. Every department has a computer system, printer, internet connection and wi-fi for the office and staff. There are 10 computer labs in different departments such as Computer Science, Physics, Maths , Chemistry Commerce and one cybercafe totalling to 300 computers. New computers and printers are procured for the labs and the departments depending on the requirements of the institution. The institution has underground cable with dedicated bandwidth of 80 MBPS since. The college has internet connection to serve all the departments in the College. The institution abides by the guidelines of the parent University with regard to IT policy, wi-fi and cyber security. The budget for the same is part of budget under Infrastructure Updation and Maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3281	300

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

21769250

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution initiates all possible measures for the maintenance and best possible utilization of the physical and social infrastructure. The institution has two dedicated Infrastructure coordinators to address the different requirements pertaining to various facilities. All the classrooms and labs are ventilated with appropriate seating arrangements for the smooth conduct of classes. The repairs and updation of black/white boards, furniture and other electric devices are done as and when required. Computer labs are appropriately equipped and are subject to regular maintenance and servicing. Classrooms and labs are cleaned everyday and scientific equipments are maintained in good condition. The institutional library books, computers, periodical racks, notice boards are regularly checked and maintained for the best use of students and staff. Infrastructure maintenance budget is allocated every year to carry out maintenance related work. Sports facilities are well maintained with outdoor and indoor gaming facilities. There are also water purification systems (RO Plants) facilitated by Rotary club installed in the college which are well maintained by the college staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3625

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	**No File Uploaded**
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

D. Any 1 of the above

File Description	Documents
Link to Institutional website	www.oucwkoti.ac.in
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

457

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	**No File Uploaded**
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

University college for women has an active student council comprising of class representatives of all sections. They are actively involved in communicating student issues to the higher authorities. The IQAC has a student representation as per norms. The hostel also has a student committee(mess and general) which

actively runs the day to day activities of the hostel in association with the vice principal (hostels) , wardens and non teaching staff. Students also volunteer in large numbers during various events conducted by the college like annual day , convocation day , tree plantation day etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

No. of Registered alumni: 3500

Total Alumni contribution (in rupees): 1,00,000

Meetings/ activities organized by Alumni association:

ALUMNI DAY CELEBRATIONS (VIRTUAL) ON 22nd NOV 2020 (2020-21):

The entire world was facing the Covid-19 pandemic since March 2020. The scheduled alumni meet on 18th March 2020 was indefinitely postponed. But thanks to the virtual meetings which helped us connect with many of our alumni from across the globe on 22nd November 2020 during a virtual alumni meet conducted in association with the Heritage club of UCW. The online program had a webinar on Architecture of British residency by Ms. Vasanta Shobha Turaga, an alumnus of UCW. Dr.Aruna Pariti, Head, Dept of

History, Coordinator of Heritage club, UCW gave a virtual tour of the history of British residency. More than 250 alumni from across the globe joined the virtual meet and shared their wonderful experiences at the British residency.

As the restoration of the Hostel building was in progress many alumni also contributed for providing facilities in the hostels and also helped in buying bunk beds for the hostel rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.oucwkoti.ac.in

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution envisions to provide quality education as a mechanism to empower women. This opportunity of learning enables them to acquire skills which will help them at all levels of their personal and social spheres. The governance of the institution through various initiatives and support strives to facilitate excellence in the fields of teaching, research and employment for all its students.

Our institution truly symbolises a vibrant democratic system with strong values of decentralisation and participative management. Infact every activity of the institution is implemented through various committees and cells. Some of the committees which support the governance in finalising the perspective plans and decision making are College Advisory and Planning Committee, College Development Council and UGC affairs, Examination Branch Committee

(Ex-officio), Research Advisory Committee, Ethics and code of conduct committee, Skill Development and Entrepreneurship Committee, Infrastructure Development Committee, Student Advisors & Mentors, Student Council, Website Committee, COVID-19 Committee, Scrap Committee, Stock Verification Committee, NSS/NCC/Sports Committee. On one hand these committees reflect decentralised governance, the various cells and clubs enable participation of teachers and students in institutional governance. enables proper coordination between these committees and cells and encourages to establish quality benchmarks by supporting the institutional leadership and governance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administration of the institution including Principal, Vice Principal, Heads of the departments and College development committees strongly believes in the decentralization of authority for the effective functioning of the college. The participative management of the institution comprises of Governing Body, Academic council consisting of experts of high repute in the field of teaching, research and entrepreneurship, local management committees and quality assurance cell. The spread of COVID was a big challenge for both faculty and students to continue classes and conduct examinations. But with the participation and involvement of all the departments and teachers , online faculty development programmes were conducted to bring about the awareness about online teaching apps and applications in the digital mode of teaching. The organisation of various online webinars, awareness programmes, online classes and examinations saw the decentralised structure of the institution effectively leading to participative management. Offline semester examinations were successfully completed by an effective coordination, participation of various departments and adhering to Covid protocol. With the beginning of the academic year, the students induction program was held for three days in online mode with huge student participation. This enabled the institution to encourage and support the learners to continue with their education

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Student Induction Programme (SIP)

As part of student mentoring and to facilitate the smooth entry of Freshers into the college life, a weeklong induction program was launched in the year 2019-20. The programme was designed meticulously to introduce them not only to the Institution and the academic schedule, but also to expose them to various skills required to be successful in their life. Important traits like Personality development, time management, Physical fitness and mental alertness were covered . Skill Development programmes had an entire session devoted to it. The students were explained the process of setting up a start-up and becoming an entrepreneur. To get an insight into the process, few examples of shaping an idea into a start-up and transforming it into an enterprise was discussed with the students by the experts from ALEAP (Association of Lady Entrepreneurs of India).

Exposure to Gender sensitization was another important aspect which was introduced to the students with a clear message to be courageous, independent, and empowered citizens who should fight for their rights and work towards reducing the gender bias. Sessions on leadership qualities, social responsibilities were also covered. Information on required soft skills, organizational skills and technical skills which are pre-requisites for a candidate at an interview was discussed by the resource persons. In order to inculcate the concept of environmental conservation, the students participated in a massive tree plantation programme organised in association with the State Forest Department, and the students had their names affixed to the respective saplings which they would care for during their three year study program here. Subject Experts from outside the college were invited to introduce the above topics to the students in a professional way for better

understanding.

Apart from the important attributes required for a successful life, students were given a detailed account of the curricular activities by the concerned teachers. Process of teaching, Examination Pattern and Schedules etc were informed during this programme. NCC, NSS, Sports activities and its importance were also detailed out to enable them to select the activities as per their preferences. Valedictory session was organised to run through the essence of various topics that were placed before them during the programme to refresh their memory.

Students participated in this programme with a lot of enthusiasm and they eased into college life with a clear understanding of their goal. The above programme resulted in focussing their attention on future goal and enabled them to move forward in an organised manner. The above programme, besides being a good student mentoring programme, has also served the purpose of establishing a bond between teacher and student resulting in an enabling environment of learning for the students.

Falling in line with the success of the Student Induction Programme initiated in 2019, it was successfully carried out in 2020 too, although online, due to the pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution is Autonomous and Constituent College of Osmania University. As an autonomous entity, the Head of the institution is the Principal of the college at the apex level, assisted by the Vice-Principal (Administration) and Vice-Principal (Hostels). Governing Body Academic Council, Board of Studies and Finance Committee are significant statutory bodies and facilitate in transparent, smooth functioning of the institution.

The college has five faculties - Arts, Social Sciences, Commerce, Science and Management. There are 28 departments taken care by the respective in charge Heads of the Department.

The administration of the College is supported by different sections like Academic, Finance, Hostel, Scholarship etc whose functioning is coordinated by the Assistant Registrar (AR) of the institution. The Examination Branch headed by Controller of Examinations is bestowed with the responsibility of conducting the examinations and thus coordinates with all internal departments and external examiners and monitors preparation of the question papers, evaluation maintaining the records of marks etc. The role of IQAC is significant in ensuring quality benchmarks. The institution strictly adheres to UGC guidelines, other rules and advisories issued by the Higher Education Department, Government of Telangana. The different Cells and Clubs supports in the efficient functioning of the institution

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Thenon teaching staff of University college for Women can avail the following welfare measures

1). Bus passes (2) Maternity leave for female staff of six months as per state government G.O(3) Child care leave for 90 days for upto two Children upto the age of 18 years as per State government G.O (4) Medical insurance reimbursement (5) Festival advances (6)Educational loan for Children.

The teaching staff can also avail 2, 3 ,4 from the above mentioned list.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

62

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Yes , the institution conducts financial audits annually.. The state audit conducts the external financial audit. 2020-21 being pandemic year we could not

conduct during the academic year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution utilizes diversified resources (human, financial, material) to enable the best possible support for different academic, research, curricular and extra-curricular resources to strengthen teaching learning and research activities. Usually for various academic activities like seminars, symposium, conferences and workshops proposals are submitted to TSCHE, UGC, ICSSR etc. Resources are also mobilised from various government departments like Tourism, banks, community-based organisations, CSR organizations to support the different activities of the institution. Few amenities like the RO plants are funded by Rotary club.The Healthy blind Foundation has given ipads to 19 blind students studying in different courses in the college.

Human resources for extension programmes, guest lectures are mobilised with the support of faculty and alumni. Infact, the parent departments also provide support to organise staff and student centric activities. Since the institution is a Women's College, many women-oriented NGOs provide their expertise to our students. It would not be wrong to say that institution has very well mobilised the social capital.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC of the institution makes persistent efforts and strategies to institutionalise various practices with the sole aim of strengthening the quality benchmarks.

All efforts were synchronised and coordinated by IQAC to enable that teaching learning is not impacted despite the pandemic. The various departments, committees and cells were encouraged to keep up the motivation of the students by organising online workshops, webinars and awareness programmes. This also enabled the staff and

students to become comfortable with online mode of teaching. These initiatives by IQAC not only facilitated in smooth running of the classes, it also helped to spread awareness about various online platforms, yoga, immunity, women empowerment, gender equality etc.

Feedback from stakeholders were taken as a measure for self-improvement and also understanding what more could be done to help our students and staff during the pandemic. Feedback also facilitated in improving learning experiences, improving students understanding, positive learning outcomes and reflecting upon better ways of learning process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching learning process, methodologies and learning outcomes are periodically reviewed by IQAC in collaboration with the various departments. The syllabi are not only updated by following the due academic procedure, even pedagogies are reviewed keeping in view the changes and developments in the discipline. With the modification of the curriculum and syllabi, learning outcomes in terms of Programme Specific Outcomes (PSOs) and Course Objectives and Course Outcomes (COs) are also revised and reviewed.

IQAC has strengthened the practice of writing teaching plans for each course in the programmes offered by the departments. This has indeed enabled improvement in planning the content delivery in the classes. The Departments have been encouraged to maintain the academic and research data.

The practice of writing reports of events and activities by having geotagged photographs has been encouraged. This also facilitates in having record of geotagged photos for submitting the various reports to NAAC and other institutions.

IQAC has mandated the use of google forms for feedback instead of conventional forms. This practice has helped in reducing the paper usage and also maintaining data online for easy and appropriate utilisation

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is Women College and through various platforms including curricular, co-curricular activities strengthens the gender understanding to promote gender equality and gender sensitisation. National Online Webinar series on Promoting Gender Equality - Strategies and Challenges was organised with themes such as Gender Sensitization and Women's Right; Impact of Covid-19 on Girls; Gender Sensitisation through Prism of Law; Covid 19 and Gender Equality - Future Challenges and Strategies; Media and Gender Inequalities. International Webinar on Psychological

Wellbeing of Women in the changing world was organised to help students, staff and other stakeholders by highlighting the significance of psychological well-being. The mental illness is underdiagnosed and often stigmatized. Depression is considered as one of the most common women's mental health problems. This webinar aspired to address these issues. Webinar on Women in Leadership: Legal Awareness and Legal Reforms was also organised during the year.

With specific reference to ensuring a safe and secured environment for students and staff safety the college has installed CCTV cameras at vantage points. Women Cell periodically reviews the safety and security measures for female employees and girl students of the College. The Cell also arranges training programs for learning alertness and teaching basic self-defence techniques.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution is spread in 42 acres and thus waste management is significant task to ensure that campus remains clean and green. With regard to solid waste, it is segregated as bio degradable and non-degradable and is collected by GHMC (Greater Hyderabad Municipal Corporation). A significant part of the bio degradable waste such as leaves, food leftovers from the canteen is treated and converted into vermi compost in the vermin compost pit. There are dustbins placed at specific points to prevent scattering of

the waste in the campus.

The institution makes all possible efforts to be a plastic free zone. Programmes are also organised in this regard to motivate the staff and students to be plastic free. The institution gives away all its used paper and electronic waste to the agency named Recyakal, which in turn also provides the certificate.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	[View File]()
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

    E. None of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

    C. Any 2 of the above

**reader, scribe, soft copies of reading
materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Every year, College conducts several activities and programs that promote and instil the values cultural, regional, linguistic, communal, socio-economic diversities through tolerance and harmony among the staff and students. The heterogeneous composition of the staff and the students belonging to various regions, cultures and social status stands as a testimony.

The staff and students come together always to greet and wish each other on the eve of various festivals and events which promotes a sense of regional, social, cultural harmony and other diversities among them.

Student Induction program for UG first year students brings them together and breaks all barriers. Events like Fresher's Day, Farewell Day, Alumni meet, Cultural Fest, help staff and students to exhibit and unravel the spirit of unity and harmony among them besides providing fun, frolic and entertainment.

They participate in the celebrations of days of National Importance such as Independence Day and Republic Day to develop and reaffirm the spirit of social and communal harmony along with patriotism and national belongingness.Yoga training, NCC, NSS and Sports are conducted on regular basis to teach, the sense of physical and mental well-being among the students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The Department of Political Science, University College for Women , celebrates annually the Constitution day of India on 26 th November every year .The celebration of Constitution Day which is also a known as Samvidhan Divas,inculcates the values and respect for the law of the land. The constitution day is celebratedto highlight the importance of Indian Constitution and the making of the Indian Constitution. The main objective is to bring awareness among the students the importance of the Indian Constitution , the fundamental political structure, procedures, powers, and duties of the government institutions. It also explains fundamental rights, directive principles and the duties of citizens and their role in the present-daysociety. Students take the pledge to respect the constitution and abide by rule of Law .Students are encouraged to interact , raise questions on various issues on the working of the Indian Constitution.

Voters Day on January 25th 2020, is also observed to bring awareness among the students who are eligible for utilizing their voting rights for the first time and to others ,the importance and value of vote in a democratic country and in the democratic process.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code   C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The University College for Women believes thatcomplete education is possible onlywhen classroom teaching is accompained with celebrations.and events. The college strongly believes that to inculcate a strong fervor towards Nation and Environment, we need to celebrate important events, festivals and commemorative days. Annually we celebrate National Festivals like Independence Day, Republic day, and Constitution day in a grand scale. The NCC and NSS cadets perform parade to signify that orderliness is an important element in any event. Teacher's day is celebrated every year where all the teachers participate enthusiastically by showcasing their special talents. International days like World Environment day on 5th June, World Music Day and International Yoga day on 21st June, International Commerce Day, World Photo day, World Consumer Rights Day, are celebrated every year.National Handloom day to promote the importance of Handlooms and Swachh Bharat to promote the importance of keeping ones premises clean, are also celebrated every year. Festivals like BATHUKAMMA are celebrated in a colorful way. Commemorative days like Telangana formation day, Prof.JayaShankar Jayanthi, Kaloji Narayan Rao's

Jayanthi are also celebrated at the college. Annual College events like College Day, Sports day, Convocation are done eventfully every year.

All the events and reports are displayed on the college website.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice for AQAR: 2020-21

1. Title of the Practice Green Belt Program

2. Objectives of the Practice To inculcate the need for environmental conservation in students by taking up reclamation of rapidly declining indigenous trees and shrubs.

3. The Context : Presence of important urban biodiversity interalia including indigenous trees and shrubs which are fast declining. Augmentation of resources both human and financial were major challenges besides motivation to students and staff.

4. The Practice : This project is an endeavour to bring awareness about Environmental Conservation, one of the major thrust areas for the Higher Education system. QR coding to know about the details of the indigenous species is a unique initiative in this direction. It is supplemented with various field activities like setting up theme parks, arboretum etc.

5. Evidence of Success : QR coding completed for 15 trees against targeted 100 trees, establishment of arboretum, Completion of 4 theme parks, setting up Bio Gas plant and composting unit. Involvement of students in the success of these initiatives is a major takeaway of this project.

6. Problems Encountered and Resources Required : To sustain the
continued involvement of the students and staff and adequate
financial resources. Absence of students during vacations is a
major challenge.

7. Notes (Optional) : Conferences and hands-on training are taken
up as outreach activities for knowledge sharing about the success
of this project. Biodiversity Club for the students provides a
great platform for taking this project forward.

File Description	Documents
Best practices in the Institutional website	https:/www.oucwkoti.ac.in
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust
(within a maximum of 200 words)

The institution strongly believes in the concept of
transformational education to empower the learners. The vision to
train learners for a varied skilled roles and professions is
realised through various courses and programmes. Efforts are also
directed to cater to the diverse needs of students coming from
varied socio-economic backgrounds. For instance, Under Graduate
B.A. programme is also offered in Telugu. B. Com Honours and B.A.
Honours in Political Science are offered for the students who are
keen to pursue graduation with higher degree of achievement and in-
depth understanding of various courses.

These programmes inculcate a spirit of scientific inquiry, inspire
independent and critical thinking, and develop analytical,
research and experimental abilities. Efforts are made to develop
self-reliance and entrepreneurship qualities to seek appropriate
employment and also generate self-employment

The different curricular and extracurricular activities provide a
strong platform to the learners to become socially responsible and
committed to the community orientation. As part of curriculum
deliver, experts from different fields are invited to deliver
lectures to enhance their knowledge and awareness about various

social and environmental issues.

The various Post Graduate programmes help in not only acquiring theoretical knowledge but also developing research skills and orientation in their respective fields. The Add on courses are need-based and they are designed in consonance with the requirements of various private and public sector organizations. For instance, certificate course like English Language Proficiency Course (primary and advance levels), Certificate and Diploma programmes in Family and Marriage Counselling; Diploma in Child Psychology opens several avenues for the students not only in terms of utilising the knowledge in their personal space but also seek employment in these related professions.

As the mission of the institution is to focus on life sustaining skills of the learners, the various core programmes and courses indeed fulfil this goal. The activities and programmes by the different cells and committees of the college (with focus on issues like environment, gender, health,) supplement the course delivery to strengthen various skill set. These activities also are significant sources of providing much needed exposure to the grass root realities of society. This facilitates in developing realistic attitudes towards life and society.

Most significantly the purpose of establishment of this institution has been to provide quality education to women from all walks of life including rural, tribal and urban. The institution from the day of its inception has made sincere and concrete efforts to fulfil this goal. As is witnessed in the evolution of this institution (from being an autonomous college to first Women University of Telangana) in terms of its curriculum, teaching learning practices, research and extension activities, infrastructure and learning resources, student support, governance and benchmarking institutional practices- every effort has its own unique distinction all culminating in the service of the nation and society

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

University College for Women is one of the pioneering institutions catering to the women education over nine decades now. The college has constantly aimed at delivering education which is relevant to the local, national, regional and global developmental needs. The College has 29 departments at the UG level and 18departments are offering PG courses. The Programme Outcomes of all the courses are constantly reviewed and revised to suit the current needs of the society. New courses like Data Science, Business Analytics, Biotechnology, Basics of Forensic Science and Pharmaceutical Science are offered to the students to provide them enough threshold required to launch themselves into the global market. Expert inputs are always called in for suggestions before designing new syllabi and further modifying or updating the existing syllabi to suit the needs. General Electives help the students perceive the multi- dimensional and multi disciplinary approach to the education along with the Skill Enhancement and Ability Enhancement courses aim at chiseling their skills and talents.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	https://www.oucwkoti.ac.in

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

00

File Description	Documents
Curriculum / Syllabus of such courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

29

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1.3.1 –Environment and sustainability arerecognized as key aspects by the Institution. Courses like Biotechnology have specialization paper on Environmental Biotechnology. In this papersustainable approaches to safeguard the environment and integration ofBiotechnological applications for promoting environmental safety are included. Similarly, in Chemistry, we have paper in which Green Chemistry topic is the thrust area taught, which focuses on the hazards of chemicals on the environment and various measures are taken to mitigate the usage of the hazardous chemicals.

The concept of human values and professional ethics and gender sensitization and gender equity are imparted to the students through the various National and International seminar and workshops. The idea of integrating these concepts into the curricula is soughtfor in the forthcoming academic years.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

00

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

731

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.oucwkoti.ac.in
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.oucwkoti.ac.in
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1861

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1569

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

2.2.1 –

University College for Women is one of the top Institutes offering UG and PG courses in the State of Telangana. The admission of the students into the UG and PG course is through a common counselling conducted at the State Level for UG courses and at the University level for PG courses. Even though most of the students taking admission in the college have very high percentage of marks, the institution considers that the students have varying learning abilities. The teachers ensure that the teaching levels is suitable for every student in the class and the teachers teach from the basics to the advance level. The periodic Internal Assessments, regular assignments and Seminars are held to identify the slow learners so as to enable conduction of special teaching sessions and remedial lessons. The same assessment also helps the teachers identify the advanced learners to nurture their talents by ensuring their active participation in various National and International workshops and symposia. Advanced learners are given a provision to apply for Summer Internships across the Nation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	**4467**	**146**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

2.3.1 –

Many courses offered by the Institution have incorporated classroom seminars and presentations, field trips, Laboratory visits, Heritage Walks and summer projects to enable experiential and participative learning. Periodically, the Institution hosts an open House Exhibition to enrich their learning experiences. The academic year 2020-21 gave scope to utilize online resources for enhancing the learning experiences of the students like virtual labs which made learning more interactive and interesting to the students.

For instance, Department of History regularly takes the students for Heritage walks around the campus to advocate the importance and conservation of the monuments. Department of PoliticalScience gives them a real-life experience to the students by taking them to Legislative Assembly, Hyderabad. Department of Botany and Zoology conducts their regular practicals in the open gardens of the college to help them understand the importance of Bio-diversity. Department of Genetics encourages the students to understand Genetic Inheritance of Traits by encouraging the students to collect the data across the three generations from their own family

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

University college for women uses Information and Communication Technology (ICT) enabled teaching in addition to the traditional teaching methodology. All the faculty members have readily adapted to the changing mode of teaching during the pandemic. The college had organized various seminars and workshops to enable a swift change from offline to online teaching where specific training was given in creating google classroom, personalized website to upload course content and all other necessary training for giving assignments and

conducting online exams. Being one of the constituent colleges under Osmania University, all teachers of the college were given access to official G suite facilities through the domain email ids. Virtual teaching methodologies like MOOCS, Virtual labs etc. were adapted for both UG and PG teaching. Online meeting platforms like Zoom, google meet were widely used to take classes. Animation videos from various scientific sites and also You tube were used to explain certain important concepts.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepares almanac for all the three years of UG program before the beginning of the academic year keeping in view the number of working days and teaching hours required for the completion of syllabus. During the academic year 2020-21 due to the pandemic, the college had modified the almanac to meet the requirements of the hybrid teaching modules. All the examinations were conducted as per the Government orders by strictly adhering to Covid protocol.

All the teachers prepare their teaching plans for all the courses they teach depending upon the credits and required teaching hours. The college periodically holds meetings to

ensure that the teachers are adhering to their teaching plans so as to enable timely completion of syllabus and prompt conduction of exams.

The academic calendar and teaching plans are uploaded in the website for the benefit of the students and parents.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

146

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

146

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

146

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

2.5.3 Examination Procedures:

1. **Question papers were modified to provide 50% of choice to students by following UGC guidelines. A separate Examination schedule was prepared to covid affected students and exams were conducted, after they have been declared covid negative**

2.5.3 Processes /Procedures integrating IT:

Examination branch is using IT in the following ways.

1. **Examination related notifications are uploaded in the Exam branch website.**
2. **Exam fee is collected online through EAF (Examination Application Form)**
3. **Semester wise examination schedule to all the semesters is uploaded on the website.**
4. **Examination seating plan can be checked by students online prior to one hour of the scheduled examination time.**
5. **Semester result can be viewed on website by the students.**
6. **Credits and grades of every student who appeared for the examinations also will be uploaded in the website.**
7. **Applications are accepted online to issue transcripts to students.**
8. **Online verification of Memorandum of marksand Certificates of the students is done using directverify https://oucwkoti.directverify.in after receiving a request from the various institutions either for further studies or job purposes.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.oucwexambranch.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

University college for Women offers UG courses in BA, BCom, BSc spanning 29 disciplines. For all the courses the syllabus is designed keeping in view the framework given by UGC and adopted by Osmania University adhering to the Telangana State council of higher education norms. Every course is designed with a specific outcome and the units of the paper are prepared to cater to the course and program outcome.

Every year each department conducts Board of Studies meeting which constitutes expert members from the University, industry, meritorious alumni and the faculty of the department where the

syllabus and its outcomes are regularly reviewed for approval.

The program and course outcomes along with the syllabus are uploaded on the website for the benefit of the students. The syllabus copy of each course specifically mentions thecourse objectives and the outcomes. An interactive introductory session is conducted by the teachers at the beginning of each semester to make the students understand the course objectives and outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The program and course outcomes along with the syllabus are uploaded on the website for the benefit of the students. Feedback is taken at the end of each semester from all the students which includes questions on course curriculum and course outcomes, program outcomes. The feedback enables the teachers to evaluate whether the outcomes are met and also to assess the ability of the students to comprehend the content. This enables individual departments, teachers and college on the whole to review the course outcomes and discuss them further and make necessary amendments in the next BOS meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1016

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https:/www.oucwkoti.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has adopted the UGC good academic research practices, 2020 in its constant effort to update the guidelines to ensure quality research output.

The following guidelines are adopted from UGC Guidance Document

1. The college insists that the research proposals being sent are thoroughly verified, for their design, novelty, output value and appropriateness to the time, by both academic experts outside the institute and industry experts.
2. The authenticity of online literature sources is rigorously verified.
3. Once the actual research commences, the principal investigator takes a regular update on the work through scheduled regular lab meetings and discussions with the research students.
4. Research students maintain an official notebook for daily note making, data entry and regular review of the work progress.

5. **Plagiarism, manipulation or falsification of data in any form, false reporting etc is viewed as a serious offense and any researcher, faculty or otherwise, has to face serious consequences.**
6. **Each contributor is genuinely given the credit due to them and it is ensured that no conflict in this matter arises.**
7. **Researchers are protected from any form of verbal, physical or mental abuse and have the freedom and right to report the matter in case such situation arises.**
8. **The research team is strictly advised to maintain high standard in the publication of their work and is constantly encouraged to look for authentic peer reviewed journals of high Scientific repute. The researcher has to refrain from the temptation of publishing in (or) falling prey to predatory journals.**

The college monitors the implementation of these research standards through its IQAC cell.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

23

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college instills the characteristics such as innovation and creation among students through academic excellence, exposure to the current research and Industry relevant training.

- The college serves as an incubation centre and provides a natural ecosystem for flora and fauna spread across the 42 acres of the serene campus. The campus has provided several opportunities for the research and development.
- Faculty members regularly organize and attend Faculty Development Programs, seminars, workshops and seminars. On Duty leave is granted to the faculty.
- Under R&IP committee, the college conducts various programs such as seminars, conferences, etc related to the current research topics.
- Faculty are encouraged to pursue the research and permissions are given to them to pursue research during their free time. Thus, the faculty are encouraged to enhance their qualifications and pursue part-time PhD programs.
- Some of the faculty are Research guides with registered research scholars being guided towards their PhD under the able guidance of our faculty. The guideship is recognized by the State Universities.
- The Science Departments purchase equipments every year using CPE grants and are available for the faculty for carrying out small student or faculty research projects. Central Research Laboratory also provides access to the faculty for the optimal utilization of the equipments for the research activity.
- The subject Experts from the Industry and Research Institutes are included in the Board of Studies of the Science Departments, Academic Council, etc to understand the growing needs of the industry and strengthen the Academia-Industry relations.
- MoUs with the industries and its renewal every year ensure that the students are exposed to the Industries through the students' internships and On-the-Job training programs.
- Skill training for the students is achieved Placement & Training Cell of the College. They are exposed to various career opportunities training programs conducted in collaboration with TASK, etc.
- Food Product Development and Entrepreneurship Training is provided for creating awareness on the quality product development internships.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

59

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

22

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

University College for Women regularly conducts various programs involving staff and students for their holistic development, to achieve sustained development involving the neighbourhood and highlighting the social responsibilities to the students. They voluntarily participate in various activities such as the following community based programs:

1. **Various awareness programs and workshops are conducted every year such as Gender sensitization, Green environment, Swachh Bharat on campus cleanliness, women empowerment, career guidance and self-defence.**
2. **The college has been declared as Plastic Free zone. Thus, single use plastic has been completely banned on campus and every individual in the campus follow this principle strictly, thus contributing to the Green environment in the college.**
3. **Health check-up camps are regularly organized in the campus.**
4. **NSS organizes various acivities for NSS volunteers addressing social issues which include water conservation, Shramdaan, National Integrity, Awareness, Beti Bachao Beti Padhao, Swachh Abhiyaan, Women Empowerment and Environment related issues.**
5. **The NCC units of the college aims in developing the qualities such as patriotism, leadership, discipline,**

integrity, character building, selflessness and humanity. They participate in the celebrations of days of National Importance such as Independence Day and Republic Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

3

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

150

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The University College for Women, has a total land area of 41.77 acres. Out of this 107143.72Sq. feet was utilized for the construction of various blocks for academic purpose. The table given below shows the number of blocks and the number of classrooms in each block along with the total area covered in square feet.

Blocks and Class Rooms and Area covered in Sq. ft

S.No

Block

No. of Class Rooms *

Seminar Halls

Total area in Sq. Ft

1.

PG Block

26

01

18494.83

2.

IT Block

07

01

8337.49

3.

Chemistry Block

32

–

16545.81

4.

Science Block

17

01

19430.68

5.

H-Block

09

-

16037.83

6.

Zoology Block

02

-

12,501.56

7.

PJ Block

13

03

15795.52

GRAND TOTAL

97

07

107143.72

College has 58 Laboratories which includes 53 Science Labs, 02 Commerce Labs, 02 Psychology Labs and 01 Geography.

The Central Library of the college covers a total area 6439.48 sq.ft. It has 4 sections viz., Journal, Reference, Newspaper section and Reading Hall. The Library consists of 91, 472 Books

(Text Books + Reference Books), 125 CDs, 36 subscribed Print Journals and 23 Magazines. New GenLib Software is used for Automation of the Library.

Apart from the main Library, there are 14 Departmental Libraries that cater to the needs of the Post graduate students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports, Auditorium and other facilities.

Auditoriums (05): The college has 01 Open Air Auditorium with 1000 Capacity),

3 seminar halls with 100, 200 and 100 capacity each and one closed auditorium with 500 capacity.

Internet Facility: There is a Cyber Cafe equipped with 45 computers with Internet facility. Administrative Building, PG Block, Chemistry Block, Science Block and IT Block are connected with Wi-fi facility.

Hostels: There are 2 Hostels with 79 Rooms, 2 Dining Halls, 2 Common Halls, 1 TV Hall for 450 women students. A crèche for the children of working women is also provided on campus. There is also a Canteen.

Health Centre: There is Health Centre with the presence of a doctor and a nurse on the campus.

Sports Facility: There is an Indoor stadium of about 9833.99 sq.ft. It has facilities for Carroms, Chess, Table Tennis, Judo, Taekwondo and Yoga. There is also an Outdoor Stadium with

102886.63 sq.ft. Sports like Kabaddi, Kho-Kho, Volley Ball, Basket Ball, Soft-Ball, Base-Ball, Tennikoit, Cricket and athletics like Long Jump, High Jump, Triple Jump, Short-put, Javelin, Discus and Hammer throws are played here. There is also Gymnasium Equipment.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

120

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1602892

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We have New genlib library automation software which is fully automated at present.

Our automation process started in the year 2010.

We were fully automated bythe year 2014.

Version: 3.0.1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	<u>View File</u>

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

360000

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

`00`

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has appropriate IT facilities. This enables the students, faculty and research scholars to use internet facility for referencing and research purpose. Every department has a computer system, printer, internet connection and wi-fi for the office and staff. There are 10 computer labs in different departments such as Computer Science, Physics, Maths , Chemistry Commerce and one cybercafe totalling to 300 computers. New computers and printers are procured for the labs and the departments depending on the requirements of the institution. The institution has underground cable with dedicated bandwidth of 80 MBPS since. The college has internet connection to serve all the departments in the College. The institution abides by the guidelines of the parent University with regard to IT policy, wi-fi and cyber security. The budget for the same is part of budget under Infrastructure Updation and Maintenance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3281	**300**

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

21769250

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers,

etc.

The institution initiates all possible measures for the maintenance and best possible utilization of the physical and social infrastructure. The institution has two dedicated Infrastructure coordinators to address the different requirements pertaining to various facilities. All the classrooms and labs are ventilated with appropriate seating arrangements for the smooth conduct of classes. The repairs and updation of black/white boards, furniture and other electric devices are done as and when required. Computer labs are appropriately equipped and are subject to regular maintenance and servicing. Classrooms and labs are cleaned everyday and scientific equipments are maintained in good condition. The institutional library books, computers, periodical racks, notice boards are regularly checked and maintained for the best use of students and staff. Infrastructure maintenance budget is allocated every year to carry out maintenance related work. Sports facilities are well maintained with outdoor and indoor gaming facilities. There are also water purification systems (RO Plants) facilitated by Rotary club installed in the college which are well maintained by the college staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3625

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the

institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

D. Any 1 of the above

File Description	Documents
Link to Institutional website	www.oucwkoti.ac.in
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies

C. Any 2 of the above

with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

457

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	**No File Uploaded**
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations

(e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

University college for women has an active student council comprising of class representatives of all sections. They are actively involved in communicating student issues to the higher authorities. The IQAC has a student representation as per norms. The hostel also has a student committee(mess and general) which actively runs the day to day activities of the hostel in association with the vice principal (hostels) , wardens and non teaching staff. Students also volunteer in large numbers during various events conducted by the college like annual day , convocation day , tree plantation day etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

No. of Registered alumni: 3500

Total Alumni contribution (in rupees): 1,00,000

Meetings/ activities organized by Alumni association:

ALUMNI DAY CELEBRATIONS (VIRTUAL) ON 22nd NOV 2020 (2020-21):

The entire world was facing the Covid-19 pandemic since March 2020. The scheduled alumni meet on 18th March 2020 was indefinitely postponed. But thanks to the virtual meetings which helped us connect with many of our alumni from across the globe on 22nd November 2020 during a virtual alumni meet conducted in association with the Heritage club of UCW. The online program had a webinar on Architecture of British residency by Ms. Vasanta Shobha Turaga, an alumnus of UCW. Dr.Aruna Pariti, Head, Dept of History, Coordinator of Heritage club, UCW gave a virtual tour of the history of British residency. More than 250 alumni from across the globe joined the virtual meet and shared their wonderful experiences at the British residency.

As the restoration of the Hostel building was in progress many alumni also contributed for providing facilities in the hostels and also helped in buying bunk beds for the hostel rooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.oucwkoti.ac.in

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution envisions to provide quality education as a mechanism to empower women. This opportunity of learning enables them to acquire skills which will help them at all levels of their personal and social spheres. The governance of the institution through various initiatives and support strives to facilitate excellence in the fields of teaching, research and employment for all its students.

Our institution truly symbolises a vibrant democratic system with strong values of decentralisation and participative management. Infact every activity of the institution is implemented through various committees and cells. Some of the committees which support the governance in finalising the perspective plans and decision making are College Advisory and Planning Committee, College Development Council and UGC affairs, Examination Branch Committee (Ex-officio), Research Advisory Committee, Ethics and code of conduct committee, Skill Development and Entrepreneurship Committee, Infrastructure Development Committee, Student Advisors & Mentors, Student Council, Website Committee, COVID-19 Committee, Scrap Committee, Stock Verification Committee, NSS/NCC/Sports Committee. On one hand these committees reflect decentralised governance, the various cells and clubs enable participation of teachers and students in institutional governance. enables proper coordination between these committees and cells and

encourages to establish quality benchmarks by supporting the institutional leadership and governance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The administration of the institution including Principal, Vice Principal, Heads of the departments and College development committees strongly believes in the decentralization of authority for the effective functioning of the college. The participative management of the institution comprises of Governing Body, Academic council consisting of experts of high repute in the field of teaching, research and entrepreneurship, local management committees and quality assurance cell. The spread of COVID was a big challenge for both faculty and students to continue classes and conduct examinations. But with the participation and involvement of all the departments and teachers , online faculty development programmes were conducted to bring about the awareness about online teaching apps and applications in the digital mode of teaching. The organisation of various online webinars, awareness programmes, online classes and examinations saw the decentralised structure of the institution effectively leading to participative management. Offline semester examinations were successfully completed by an effective coordination, participation of various departments and adhering to Covid protocol. With the beginning of the academic year, the students induction program was held for three days in online mode with huge student participation. This enabled the institution to encourage and support the learners to continue with their education

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Student Induction Programme (SIP)

As part of student mentoring and to facilitate the smooth entry of Freshers into the college life, a weeklong induction program was launched in the year 2019-20. The programme was designed meticulously to introduce them not only to the Institution and the academic schedule, but also to expose them to various skills required to be successful in their life. Important traits like Personality development, time management, Physical fitness and mental alertness were covered . Skill Development programmes had an entire session devoted to it. The students were explained the process of setting up a start-up and becoming an entrepreneur. To get an insight into the process, few examples of shaping an idea into a start-up and transforming it into an enterprise was discussed with the students by the experts from ALEAP (Association of Lady Entrepreneurs of India).

Exposure to Gender sensitization was another important aspect which was introduced to the students with a clear message to be courageous, independent, and empowered citizens who should fight for their rights and work towards reducing the gender bias. Sessions on leadership qualities, social responsibilities were also covered. Information on required soft skills, organizational skills and technical skills which are pre-requisites for a candidate at an interview was discussed by the resource persons. In order to inculcate the concept of environmental conservation, the students participated in a massive tree plantation programme organised in association with the State Forest Department, and the students had their names affixed to the respective saplings which they would care for

during their three year study program here. Subject Experts from outside the college were invited to introduce the above topics to the students in a professional way for better understanding.

Apart from the important attributes required for a successful life, students were given a detailed account of the curricular activities by the concerned teachers. Process of teaching, Examination Pattern and Schedules etc were informed during this programme. NCC, NSS, Sports activities and its importance were also detailed out to enable them to select the activities as per their preferences. Valedictory session was organised to run through the essence of various topics that were placed before them during the programme to refresh their memory.

Students participated in this programme with a lot of enthusiasm and they eased into college life with a clear understanding of their goal. The above programme resulted in focussing their attention on future goal and enabled them to move forward in an organised manner. The above programme, besides being a good student mentoring programme, has also served the purpose of establishing a bond between teacher and student resulting in an enabling environment of learning for the students.

Falling in line with the success of the Student Induction Programme initiated in 2019, it was successfully carried out in 2020 too, although online, due to the pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution is Autonomous and Constituent College of Osmania University. As an autonomous entity, the Head of the institution is the Principal of the college at the apex level,

assisted by the Vice-Principal (Administration) and Vice-Principal (Hostels). Governing Body Academic Council, Board of Studies and Finance Committee are significant statutory bodies and facilitate in transparent, smooth functioning of the institution.

The college has five faculties - Arts, Social Sciences, Commerce, Science and Management. There are 28 departments taken care by the respective in charge Heads of the Department.

The administration of the College is supported by different sections like Academic, Finance, Hostel, Scholarship etc whose functioning is coordinated by the Assistant Registrar (AR) of the institution. The Examination Branch headed by Controller of Examinations is bestowed with the responsibility of conducting the examinations and thus coordinates with all internal departments and external examiners and monitors preparation of the question papers, evaluation maintaining the records of marks etc. The role of IQAC is significant in ensuring quality benchmarks. The institution strictly adheres to UGC guidelines, other rules and advisories issued by the Higher Education Department, Government of Telangana. The different Cells and Clubs supports in the efficient functioning of the institution

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	**No File Uploaded**
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Thenon teaching staff of University college for Women can avail the following welfare measures

1). Bus passes (2) Maternity leave for female staff of six months as per state government G.O(3) Child care leave for 90 days for upto two Children upto the age of 18 years as per State government G.O (4) Medical insurance reimbursement (5) Festival advances (6)Educational loan for Children.

The teaching staff can also avail 2, 3 ,4 from the above mentioned list.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

62

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Yes , the institution conducts financial audits annually.. The state audit conducts the external financial audit. 2020-21 being pandemic year we could not

conduct during the academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution utilizes diversified resources (human, financial, material) to enable the best possible support for different academic, research, curricular and extra-curricular resources to strengthen teaching learning and research activities. Usually for various academic activities like seminars, symposium, conferences and workshops proposals are submitted to TSCHE, UGC, ICSSR etc. Resources are also mobilised from various government departments like Tourism, banks, community-based organisations, CSR organizations to support the different activities of the institution. Few amenities like the RO plants are funded by Rotary club.The Healthy blind Foundation has given ipads to 19 blind students studying in different courses in the college.

Human resources for extension programmes, guest lectures are mobilised with the support of faculty and alumni. Infact, the parent departments also provide support to organise staff and student centric activities. Since the institution is a Women's College, many women-oriented NGOs provide their expertise to our students. It would not be wrong to say that institution has very well mobilised the social capital.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC of the institution makes persistent efforts and strategies to institutionalise various practices with the sole aim of strengthening the quality benchmarks.

All efforts were synchronised and coordinated by IQAC to enable that teaching learning is not impacted despite the pandemic. The various departments, committees and cells were encouraged to keep up the motivation of the students by organising online workshops, webinars and awareness programmes. This also enabled the staff and students to become comfortable with online mode of teaching. These initiatives by IQAC not only facilitated in smooth running of the classes, it also helped to spread awareness about various online platforms, yoga, immunity, women empowerment, gender equality etc.

Feedback from stakeholders were taken as a measure for self-improvement and also understanding what more could be done to help our students and staff during the pandemic. Feedback also facilitated in improving learning experiences, improving students understanding, positive learning outcomes and reflecting upon better ways of learning process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching learning process, methodologies and learning outcomes are periodically reviewed by IQAC in collaboration with the various departments. The syllabi are not only updated by following the due academic procedure, even pedagogies are reviewed keeping in view the changes and developments in the discipline. With the modification of the curriculum and syllabi, learning outcomes in terms of Programme Specific Outcomes (PSOs) and Course Objectives and Course Outcomes (COs) are also revised and reviewed.

IQAC has strengthened the practice of writing teaching plans for each course in the programmes offered by the departments. This has indeed enabled improvement in planning the content delivery in the classes. The Departments have been encouraged to maintain the academic and research data.

The practice of writing reports of events and activities by having geotagged photographs has been encouraged. This also facilitates in having record of geotagged photos for submitting the various reports to NAAC and other institutions.

IQAC has mandated the use of google forms for feedback instead of conventional forms. This practice has helped in reducing the paper usage and also maintaining data online for easy and appropriate utilisation

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is Women College and through various platforms including curricular, co-curricular activities strengthens the gender understanding to promote gender equality and gender sensitisation. National Online Webinar series on Promoting Gender Equality – Strategies and Challenges was organised with themes such as Gender Sensitization and Women's Right; Impact of Covid- 19 on Girls; Gender Sensitisation through Prism of Law; Covid 19 and Gender Equality - Future Challenges and Strategies; Media and Gender Inequalities. International Webinar on Psychological Wellbeing of Women in the changing world was organised to help students, staff and other stakeholders by highlighting the significance of psychological well-being. The mental illness is underdiagnosed and often stigmatized. Depression is considered as one of the most common women's mental health problems. This webinar aspired to address these issues. Webinar on Women in Leadership: Legal Awareness and Legal Reforms was also organised during the year.

With specific reference to ensuring a safe and secured environment for students and staff safety the college has installed CCTV cameras at vantage points. Women Cell periodically reviews the safety and security measures for female employees and girl students of the College. The Cell also arranges training programs for learning alertness and teaching basic self-defence techniques.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution is spread in 42 acres and thus waste management is significant task to ensure that campus remains clean and green. With regard to solid waste, it is segregated as bio degradable and non-degradable and is collected by GHMC (Greater Hyderabad Municipal Corporation). A significant part of the bio degradable waste such as leaves, food leftovers from the canteen is treated and converted into vermi compost in the vermin compost pit. There are dustbins placed at specific points to prevent scattering of the waste in the campus.

The institution makes all possible efforts to be a plastic free zone. Programmes are also organised in this regard to motivate the staff and students to be plastic free. The institution gives away all its used paper and electronic waste to the agency named Recyakal, which in turn also provides the certificate.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**C. Any 2 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Every year, College conducts several activities and programs that promote and instil the values cultural, regional, linguistic, communal, socio-economic diversities through tolerance and harmony among the staff and students. The heterogeneous composition of the staff and the students belonging to various regions, cultures and social status stands as a testimony.

The staff and students come together always to greet and wish each other on the eve of various festivals and events which promotes a sense of regional, social, cultural harmony and other diversities among them.

Student Induction program for UG first year students brings them together and breaks all barriers. Events like Fresher's Day, Farewell Day, Alumni meet, Cultural Fest, help staff and students to exhibit and unravel the spirit of unity and harmony among them besides providing fun, frolic and entertainment.

They participate in the celebrations of days of National Importance such as Independence Day and Republic Day to develop and reaffirm the spirit of social and communal harmony along with patriotism and national belongingness.Yoga training, NCC, NSS and Sports are conducted on regular basis to teach, the sense of physical and mental well-being among the students

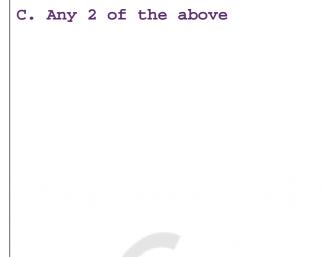| File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The Department of Political Science, University College for Women , celebrates annually the Constitution day of India on 26 th November every year .The celebration of Constitution Day which is also a known as Samvidhan Divas,inculcates the values and respect for the law of the land. The constitution day is celebratedto highlight the importance of Indian Constitution and the making of the Indian Constitution. The main objective is to bring awareness among the students the importance of the Indian Constitution , the fundamental political structure, procedures, powers, and duties of the government institutions. It also explains fundamental rights, directive principles and the duties of citizens and their role in the present-daysociety. Students take the pledge to respect the constitution and abide by rule of Law .Students are encouraged to interact , raise questions on various issues on the working of the Indian Constitution.

Voters Day on January 25th 2020, is also observed to bring awareness among the students who are eligible for utilizing their voting rights for the first time and to others ,the importance and value of vote in a democratic country and in the democratic process.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The University College for Women believes thatcomplete education is possible onlywhen classroom teaching is accompained with celebrations.and events. The college strongly believes that to inculcate a strong fervor towards Nation and Environment, we need to celebrate important events, festivals and commemorative days. Annually we celebrate National Festivals like Independence Day, Republic day, and Constitution day in a grand scale. The NCC and NSS cadets perform parade to signify that orderliness is an important element in any event. Teacher's day is celebrated every year where all the teachers participate enthusiastically by showcasing their special talents. International days like World Environment day on 5th June, World Music Day and International Yoga day on 21st June, International Commerce Day, World Photo day, World Consumer Rights Day, are celebrated every year.National Handloom day to promote the importance of Handlooms and Swachh Bharat to promote the importance of keeping ones premises clean, are also

celebrated every year. Festivals like BATHUKAMMA are celebrated in a colorful way. Commemorative days like Telangana formation day, Prof.JayaShankar Jayanthi, Kaloji Narayan Rao's Jayanthi are also celebrated at the college. Annual College events like College Day, Sports day, Convocation are done eventfully every year.

All the events and reports are displayed on the college website.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice for AQAR: 2020-21

1. Title of the Practice Green Belt Program

2. Objectives of the Practice To inculcate the need for environmental conservation in students by taking up reclamation of rapidly declining indigenous trees and shrubs.

3. The Context : Presence of important urban biodiversity interalia including indigenous trees and shrubs which are fast declining. Augmentation of resources both human and financial were major challenges besides motivation to students and staff.

4. The Practice : This project is an endeavour to bring awareness about Environmental Conservation, one of the major thrust areas for the Higher Education system. QR coding to know about the details of the indigenous species is a unique initiative in this direction. It is supplemented with various field activities like setting up theme parks, arboretum etc.

5. Evidence of Success : QR coding completed for 15 trees

against targeted 100 trees, establishment of arboretum, Completion of 4 theme parks, setting up Bio Gas plant and composting unit. Involvement of students in the success of these initiatives is a major takeaway of this project.

6. Problems Encountered and Resources Required : To sustain the continued involvement of the students and staff and adequate financial resources. Absence of students during vacations is a major challenge.

7. Notes (Optional) : Conferences and hands-on training are taken up as outreach activities for knowledge sharing about the success of this project. Biodiversity Club for the students provides a great platform for taking this project forward.

File Description	Documents
Best practices in the Institutional website	https:/www.oucwkoti.ac.in
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution strongly believes in the concept of transformational education to empower the learners. The vision to train learners for a varied skilled roles and professions is realised through various courses and programmes. Efforts are also directed to cater to the diverse needs of students coming from varied socio-economic backgrounds. For instance, Under Graduate B.A. programme is also offered in Telugu. B. Com Honours and B.A. Honours in Political Science are offered for the students who are keen to pursue graduation with higher degree of achievement and in-depth understanding of various courses.

These programmes inculcate a spirit of scientific inquiry, inspire independent and critical thinking, and develop analytical, research and experimental abilities. Efforts are made to develop self-reliance and entrepreneurship qualities to seek appropriate employment and also generate self-employment

The different curricular and extracurricular activities provide a strong platform to the learners to become socially responsible and committed to the community orientation. As part of curriculum deliver, experts from different fields are invited to deliver lectures to enhance their knowledge and awareness about various social and environmental issues.

The various Post Graduate programmes help in not only acquiring theoretical knowledge but also developing research skills and orientation in their respective fields. The Add on courses are need-based and they are designed in consonance with the requirements of various private and public sector organizations. For instance, certificate course like English Language Proficiency Course (primary and advance levels), Certificate and Diploma programmes in Family and Marriage Counselling; Diploma in Child Psychology opens several avenues for the students not only in terms of utilising the knowledge in their personal space but also seek employment in these related professions.

As the mission of the institution is to focus on life sustaining skills of the learners, the various core programmes and courses indeed fulfil this goal. The activities and programmes by the different cells and committees of the college (with focus on issues like environment, gender, health,) supplement the course delivery to strengthen various skill set. These activities also are significant sources of providing much needed exposure to the grass root realities of society. This facilitates in developing realistic attitudes towards life and society.

Most significantly the purpose of establishment of this institution has been to provide quality education to women from all walks of life including rural, tribal and urban. The institution from the day of its inception has made sincere and concrete efforts to fulfil this goal. As is witnessed in the evolution of this institution (from being an autonomous college to first Women University of Telangana) in terms of its curriculum, teaching learning practices, research and extension activities, infrastructure and learning resources, student support, governance and benchmarking institutional practices-every effort has its own unique distinction all culminating in the service of the nation and society

File Description	Documents
Appropriate link in the institutional website	www.oucwkoti.ac.in
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1 . Organise FDP for Teaching Faculty

2. One day Workshop on how to use Turnitin software for Research

3. Workshop and International Conference on Gender Issues

4 One day seminar on IPR

5 Plan skill and employability workshops for students

6 Collaborate with Mahindra Pride for conducting skill enhancing workshops for students